

**Report to**  
Council

17<sup>th</sup> January, 2006

**Report of**  
Director of Legal and Democratic Services

**Title**  
Outside Bodies – Amendment to Appointment – Coventry General Charities Trustees

### 1 Purpose of the Report

- 1.1 To amend the appointment to the Coventry General Charities Trustees made at the City Council's AGM in May, 2005.

### 2 Recommendations

- 2.1 The City Council are recommended to replace Councillor Mrs Maskell with Councillor Crookes as the City Council's representative on the Coventry General Charities Trustees.

### 3 Information/Background

- 3.1 At its Annual Meeting on 17<sup>th</sup> May, 2005, the City Council appointed elected members to represent the City Council on a series of outside bodies. The representatives appointed to Coventry General Charities Trustees were Councillors Lee, Maskell, H Noonan, Mrs Johnson, Harrison Mr H Richards, Mrs E Eaves, Mr P Robinson and Mr W Thomson.

### 4 Proposal to be Considered

- 4.1 It is proposed that the City Council replace Councillor Mrs Maskell with Councillor Crookes on the Coventry General Charities Trustees. Meetings of the trustees are held in the afternoon, Councillor Mrs Maskell has experienced difficulty in attending meetings which has caused problems for the Trustees.

### 5 Other specific implications

5.1

	Implications (See below)	No Implications
Area Co-ordination		✓
Best Value		✓
Children and Young People		✓
Comparable Benchmark Data		✓
Corporate Parenting		✓
Coventry Community Plan		✓

	<b>Implications (See below)</b>	<b>No Implications</b>
Crime and Disorder		✓
Equal Opportunities		✓
Finance		✓
Health and Safety		✓
Human Resources		✓
Human Rights Act		✓
Impact on Partner Organisations		✓
Information and Communications Technology		✓
Legal Implications		✓
Property Implications		✓
Race Equality Scheme		✓
Risk Management	✓	
Sustainable Development		✓
Trade Union Consultation		✓
Voluntary Sector – The Coventry Compact		✓

## 5.2 Risk Management

The way in which the Council's involvement in external organisations is managed can influence the risks the Council incurs. Members' representation on outside organisations carries with it personal risks/liabilities particularly where the organisation is a limited company. Guidance has been issued to all members on working with Outside Organisation "Avoiding the Pitfalls" and members have also received a copy of "The Company Director – A Guide to Directors' Duties and Responsibilities".

## 6 Monitoring

6.1 A process for representatives nominated to outside bodies to report back to the Scrutiny Co-ordination Committee on the work of that body has recently been implemented, this will facilitate a robust annual review of the continuing value of each appointment to ensure that Council representation on outside bodies delivers mutual benefit and value.

List of background papers

Proper officer: Chris Hinde, Director of Legal and Democratic Services

Author: Telephone 024 7683 3080  
Alison Townsend, Senior Committee Officer, Legal and Democratic Services  
(Any enquiries should be directed to the above)

Other contributors:  
Sharon Venters 7683 3308

Papers open to Public Inspection

**Description of paper**

**Location**

None

